

Budget Advisory Committee Minutes of November 9, 2009

Present: Charlie Pyle, Bob Arpin, Henry Kunhardt, Becky Moul and Nick Wilder.

Meeting opened at 7:00pm

We decided to meet on Monday, November 30th at 7pm at the Town Offices. Henry comments the Secretary cannot move to have their own minutes approved. Will not happen going forward.

Minutes of November 4th were gone over with several changes & additions. Becky to bring in the amended minutes for approval on the 23rd.

Library: Andy Paul, Library Trustees Chair; Paula Hunter, LT Treasurer, Carol Brock and Aaron Edder-Linell presented the budget. They reported we have a 100% full functioning Library now. They are still evaluating some of the new or changed costs due to the unknowns. The Library hasn't been 100% functional for long (<3 months) so costs connected to the Geo-Thermo have been determined by the feasibility study that was done. The decision has been made to have service contracts for the elevator, fire alarm monitoring, geo-thermo service and IT service. This will add \$3140 to the budget. Elevator is under warranty until 3-31-2010. The Trustees will look into exactly what they get for services from the fire alarm monitoring contract (Risk vs Reward).

Fire Department: Chief Kullgren and Brian Delahanty presented the budget. They recommended we put in a bit more for dispatch. The bill always seems to come in just a little more than we budgeted. \$15,500 allotted; up \$450. Need to put Protective clothing back to \$3000 from \$500. That line has been cut for several years. The suits are getting to the point of needing replacement. It is a safety matter. There are still needed repairs on the Fire Apparatus & Equipment line. Need to keep that line at \$5000. Most of the Fire Dept is getting the flu shot. They are in the high risk group and are recommended to get vaccinated. Not sure of the cost.

CIP for the Fire dept is saving for a Tanker. There needs to be \$40,000 more raised for the purchase. Chief recommends we stay on track with this purchase. They have had several grants in the past but have nothing in the works at this time.

Elections, Registrations, Vitals & Finance: Town Clerk & Tax Collector Elaine McClary and Deputy Town Clerk Donna Contildes presented the budget. They have budgeted for 5 elections. It has been decided, by the Selectmen and Elaine, that the Copier/Supplies/Repairs (5140-04 & 5150-04) lines will move from this budget to the General Government Buildings budget, a decrease here of $\$918 \times 2 = \1836 .

Decreased the office supplies by \$100 to \$765. They decreased the MA supplies line by \$540 from \$1200. \$660 will cover the cost of 3 ink cartridges. Telephone is up \$120. Represents a more realistic cost. Election expenses line is up due to the number of elections.

There are now 2 copier leases. They are working towards just one, which would cover everything.

They reported to the BAC a breakdown in hours. She works approximately 6 hours a week as Tax Collector. During tax time it may be a few more. The Deputy also spends a few hours at tax time. As Town Clerk it is approximately 18 hours a week and 18 hours a week for the Deputy Town Clerk.

Charlie asked if they had to cut from their budget could they? They responded with a "No, they don't think they could cut anywhere".

Welfare: Welfare Director Phyllis Naegli presented the budget. The request for eligibility Payments has been decreased by \$2000 to \$16000. Phyllis requested a line item of Dues with a cost of \$35 budgeted. Sherry will take care of this. Phyllis has gone thru all the proper channels and a trust fund has been set up. This will allow for her to receive donations and assist people in different ways (new tires to get back & forth to work, etc). This Trust is under the guidance of the Trustees of the Trust Funds. An account has been set up at Shaw's and Rite Aid of Hillsboro for vouchers.

Tax rate was announced. \$21.00. Last year it was \$24.08.

Charlie motions we adjourn, Henry seconds; all in favor.

Next Meeting Monday, November 23rd at the Town Offices Meeting Room.

Meeting adjourned at 9:10pm.

Respectfully submitted,
Becky Moul, Secretary